

Minutes

Lebanon Town Board Meeting Town Offices

April 8, 2024, at 6:30 pm Meeting, called to order by Deputy Supervisor Adam Carvell

In Attendance:

Supervisor Ronda Winn
Council Adam Carvell
Council Marie Morgan
Council Greg Fuller
Council Chadwick Nower
Town Clerk Joann Collins
Highway Superintendent Jamie Goedel

Absent:

_ Residents in Attendance

The Privilege of the Floor:

Supervisor Winn was late to the meeting, so Deputy Supervisor Adam Carvell run the meeting

APPROVAL OF MINUTES:

The minutes from March 11 ,2024 regular meeting was approved.

On motion of Council Marie Morgan

Seconded by Council Adam Carvell

Dated: April 8, 2024

Payment of Bills & Claims:

The bills & claims reviewed.

Approved, 4/8/2024.

On Motion of Council Marie Morgan

Seconded by Council Chadwick Nower

Town Officer Reports:

Planning Board: Lois Hartshorn Chair – Present

Nothing coming up,

Will meet in June

Board of Appeals: Chair-

Town Justice: Henry Moore –

Judge Moore has hired a new court clerk

Dog Control: Dan Hilts

Report submitted.

Code Enforcement Officer: Aaron Camp- Absent

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Town Assessor: Brian Fitts

Grievance day will be June 3 4-8

Town Clerk Joann Collins – Present

Report Submitted

Highway Superintendent: Jamie Goedel

The price for salt through Madison County will be the same as last year.

Madison County will be replacing the bridge on Lebanon Rd next year and they asked if they could put guardrails across the driveway off from Lebanon Rd towards the Town Highway Garage. The reason for this is the bridge is bigger they will put in. By doing this it would close off this driveway. It was discussed a few years ago about closing this driveway with a gate so non-through traffic could go through. So the Town Board agreed to have Madison County put in the guard rails.

Superintendent Jamie Goedel asked the Town Board when they want to put the international truck on Auctions International. There was some discussion about this, and they decided to leave it up to Jamie to decide when, Jamie stated that he will keep an eye on when he feels is the best time to do this.

Superintendent Jamie Goedel asked about putting two York rakes and a poly tank out for surplus, the Town Board agreed to this.

Jamie stated that the sweeper will be picked up on Friday April 12 and the price has come down it will be \$1100.00 per week.

The highway guys will be doing safety training days next week on the 16th at Madison County Highway garage. And Jamie will be doing a drug safety class the same day in Norwich.

Jamie stated that he contacted Madison County about the handheld radios, and they will let the Town order radios when they do.

Jamie stated that we need to remove the road signs from the roads that have been abandoned. The town board suggested contacting Madison County highway about this. He said he would.

Repairs:

Replaced a culvert on Vosburg Rd it was crushed on the top.

Town Supervisor: Ronda Winn:

Report submitted.

The sales tax is an ongoing issue, Supervisor Winn stated that the town receives 42% of the sales tax and Madison County wants to reduce it to 25%. It will be decided tomorrow at the meeting.

It was discussed about doing a replacement schedule for highway equipment.

Discussed was how to pay for the new truck that is due at the end of the year. Supervisor Winn wants to pay for the truck out right. She believes we need to get on schedule and not keep financing the trucks, we should not be going into debt every time we need new equipment. Council Adam Carvell stated we should finance the new truck for 5 years and then finance the new one after that. We still owe \$ 100,000 for the 2020 truck, which is two payments of \$ 50,000. At a 2% interest rate. If we finance the new truck the interest rate is 5%. Council Carvell stated that we really do not have a choice.

Council Marie Morgan is concerned about spending all the money on the new truck, she stated what happens if there was an emergency? Supervisor Winn stated there is always a fund balance.

Three of the board members stated that the town should finance the trucks on a five-year loan. And after one truck gets paid off then but another.

Supervisor Winn stated that we are behind on getting new trucks.

Supervisor Winn also stated that we could put \$135,000 down on the new truck and then finance the rest.

Highway superintendent Jamie Goedel stated that truck six has the motor issue which we need to get rid of this truck.

Supervisor Winn asked what truck we put the new motor in, and Jamie stated that it was the 2007 truck with no emissions which they want to keep until it dies.

Superintendent Goedel stated that on Friday the last new truck would not start, so he investigated and found a wire harness that was had rotted off, the truck only has three thousand miles, it will be under warranty, He has called Stadium International and complained to them about this.

Jamie also discussed getting rid of the Backhoe, it is very time consuming to use it takes a long time to keep moving the backhoe to clean ditches. He would like to get a rubber tire small excavator, the Town Board stated he should check into renting one for this year and selling the backhoe. Then maybe buy one next year.

Council Adam Carvell stated that we owe \$ 100,000 on the last truck which has a 2-year finance, not alarming, that is what we determined for financing.

The vehicle coming in we could finance 5 years at 65,000 + a year so if we budget \$ 120,000 towards those towards those two payments versus attempting to making a payment of whatever we owe on vehicle also paying 50% or a lump sum on the next vehicle, the tax load gets carried by this year and use of the vehicle stretches over their lifetime,

But the load gets carried out in one year, the financing versus the 5 % the load of their use gets carried across the tax burden it does not stack the tax bill more into one year versus another.

Council Adam Carvell stated that we need to take advantage of the 5-year financing, and do not pay off vehicles prematurely ever. We already know what the payments are, why we are trying to get a big pile together, why that would be a consideration.

Council Chadwick Nower stated that as a small Township it's advisable not to deplete funding by purchasing outright select equipment every time it comes along. Financing makes sense at times enabling township to better handle emergencies and gross unforeseen expenses that can arise.

Supervisors reported Approved.
On Motion of Council Marie Morgan
Seconded by Council Adam Carvell
April 8, 2024

RESOLUTIONS:

RESOLUTION # 31-24 ESTABLISHING LEBANON CLEANUP DAY FOR MAY 4, 2024

WHEREAS the Town Board wishes to provide spring services for residents associated with Madison County 's annual cleanup day program.

Whereas May 4, 2024, is the reserved date for the township, and

Whereas the Lebanon cleanup Day will be from 8:00 to 12 noon on May 4, 2024

Now Therefore Be It resolved that the Lebanon Town Board members authorize the following actions regarding Cleanup Day:

1. Residents must comply with all Madison County landfill guidelines on prices and items brought to the Town Highway garage.
2. That the Town Highway department will supervise the disposal of recycling of all eligible items.
3. That each town resident may turn in two plastic clear garbage bags of roadside trash that they have gathered along with one piece of furniture item at no charge.
4. That all recyclables accepted by the Madison County landfill guidelines.
5. That all paid items come to the Town Clerks external window between the hours of 8:00 am to 12 noon.

Be it Further resolved that the Town Clerk advertiser and promote cleanup day information and the Town Supervisor to notify constituents via email list and newspaper articles of this event

Roll Call:

**Morgan Aye Carvell Aye Nower Aye Fuller Aye Winn Aye
Approved Y Defeated**

**On Motion of Council Greg Fuller
Seconded by Council Adam Carvell
April 8, 2024**

RESOLUTION # 32-24

UPDATES/ CHANGES TO TOWN OF LEBANON EMPLOYEE HANDBOOK

WHEREAS the Town of Lebanon Town Board has reviewed the Town of Lebanon Employee Handbook and has agreed to make the following changes / updates

Currently	UPDATED
Sick 48 hrs./ 6 days per year Accumulate 240 hrs./30 days.	No Change Accumulate 400 hrs. / 50 days Vacation leave 40 hours total can be carried over to vacation time at end of the year and or added to sick time not exceeding allowable max 400 hour of sic time
Personal 16 hrs. / days	24hrs / 3 days
Bereavement 3 days	5 days for Immediate Family annually
Vacation Year 1 40 hrs. Year 2 40 hrs. Year 3 80 hrs. Year 4 88 hrs. Year 5 96 hrs. Year 6 104 hrs. Year 7 112 hrs. Year 8 120 hrs. Year 9 120 hrs. Year 10 120 hrs. Year 11 128 hrs. Year 12 128 hrs. Year 13 128 hrs. Year 14 128 hrs. Year 15 128 hrs. Year 16 136 hrs.	Years 1-3 2 weeks 80 hrs. Years 4-8 3 weeks 120 hrs. Years 9-departure 4 weeks 160 hrs.
One person plow rate	Remove
Pg. 16 Bonus `	Remove

NOW THEREFORE BE IT RESOLVED that the town of Lebanon Town Board authorizes the following updates to the Town of Lebanon employee Handbook.

On the Motion of Chadwick Nower

Seconded by Greg Fuller

Vote:

Morgan Y Carvell Y Nower Y Fuller Y Winn Y

Approved

Date: April 8, 2024

DISCUSSION:

Next Meeting

5/13/24

**The motion to adjourn was made by Marie Morgan and Seconded by Adam Carvell at 7:47 pm
Respectfully Submitted ,**

Joann L Collins

Town Clerk

